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ANALYSIS GROUP RESEARCH BRANCH DUTIES

(Prioritized in Descending Importance to AG's Function)

T/O: Eight Employees, Working 324 Hours Weekly

- | | |
|---|-----------------|
| 1. Sorting copy for analysts (weekdays and Sundays) | 21 hours a week |
| 2. Moscow commentary list | 32 hours a week |
| 3. Peking commentary list | 24 hours a week |
| 4. Backup TRENDS typing | 4 hours a week |
| 5. Selection of materials for central files | 25 hours a week |
| 6. Research for AG analysts | Variable |
| 7. Filing in AG central files | 7 hours a week |
| 8. PASKEY thematic coding | 92 hours a week |
| 9. TRENDS subject coding | 2 hours a week |
| 10. Preparation of FBIS China Highlights | 7 hours a week |
| 11. Mail delivery | 1 hour a week |
| 12. Vietnam subject coding | 5 hours a week |
| 13. Research for external analysts outside FBIS | Variable |
| 14. PASKEY computerized file typing, proofreading, correcting | 56 hours a week |

Total: 276 hours a week under ideal conditions. This leaves 48 hours a week divided among 8 people to handle all research for AG analysts, outside analysts; provide backup for secretary of Chief, Analysis Group; attend Computer Task Force, Microfilm Task Force, RAPID, etc. meetings; and to perform the general supervisory and quality control duties of running the branch. Work on preparing PASKEY computerized file is put at the bottom of the list because implementation of RAPID is expected to save almost 40 man-hours per week.

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Statistical Breakdown for Sample Period
(16 December 1974 - 28 February 1975)

NUMBER OF CONTACTS

TIME (Hours/Minutes)

Grand Total: 872

Grand Total: 264

I. Internal CIA: Total 284

Total: 93/45 (Hours/Minutes)

OCI	185
NIO's	4
OSR	5
CRS	50
OPR	19
OER	9
DDO	10
OWI	2

OCI	40/30
NIO's	20/10
OSR	12/50
CRS	9
OPR	6/25
OER	2/20
DDO	2/5
OWI	/20

II. Other Government: Total 178

Total: 51/40 (Hours/Minutes)

State	148
White House & NSC Staff	22
Defense Dept.	8

State	47/40
White House & NSC Staff	3/15
Defense Dept.	/45

III. Internal FBIS: Total 410

Total: 118/20 (Hours/Minutes)

By Group

By Group

Ops	290
Prod	120

Ops	88
Prod	30/20

By Type

By Type

+Collect/Dissem Guidance	288
+Substantive, Transl. Guidance	78
+Orientation, Mtgs, Briefings	44

+Collect/Dissem Guidance	73/20
+Substantive, Transl. Guidance	17/45
+Orientation, Mtgs, Briefings	27/15

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RECENT EXAMPLES OF AG'S EXTERNAL SERVICES

+ For a paper being prepared for Secretary Kissinger prior to his departure on his February 1975 Middle East trip, an INR analyst requested information and examples of Soviet media treatment of the Secretary's "one-man diplomacy" efforts. Two AG analysts spent 2 1/2 hours searching files, yielding items that come close to that phrase.

+ China analysts in State and OCI (including the OCI China Branch Chief) are on the phone 2-3 times daily to discuss current topics highlighted in Peking media. AG views frequently provide input for articles in the National Intelligence Daily and National Intelligence Bulletin.

+ The U.S. Command in South Korea cabled a query to FBIS asking for previous instances of North Korean protests over South Korean propaganda broadcasts, material an AG analyst was able to supply from his files.

+ The chief of AG's USSR-East Europe Branch spent 12 hours studying and making comments and suggestions on a 50-page OSR draft article on Soviet military positions.

+ An OCI Soviet analyst in preparing an article for publication talked for more than two hours with AG's Soviet internal analyst regarding USSR internal passport decrees and changes.

+ A request from a National Security Council staff member, relayed by the deputy NIO for the Soviet Union-East Europe, called for a dozen or more quotations from major Soviet sources over the past 30 years that reflected "total hostility" toward the West. AG analysts and Research Branch personnel jointly worked up a package meeting the request from AG archives and reference sources that drew expressions of complete satisfaction and appreciation for rapid AG assistance.

+ AG assisted an NSC staffer who was studying statements by Cambodian Prince Sihanouk since mid-1973 on the possibility of negotiations with the United States and the Khmer Rouge's attitude toward Sihanouk. AG provided him with a package of TRENDS articles and key speeches dealing with precisely this subject for White House use.

+ A request from the American Consulate General in Hong Kong for a list of countries recognizing North Vietnam resulted in AG research and coordination which disclosed that FBIS/AG had a more complete list than the State Department; an up-to-date complete list was coordinated with State staffers concerned, their lists were corrected, and the reply was forwarded to Hong Kong.

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+ AG scrutiny of the National Intelligence Daily enabled it to correct an erroneous OCI report suggesting that Moscow had broadcast in only one language an item regarding an alleged Soviet request for fishing vessel facilities in Portugal. AG produced an FBIS Wire Analysis Note correcting the NID report and providing additional background.

+ At the request of OPR, AG participated along with OPR analysts in a briefing at the American Institute of Research at American University on 14 March dealing with computerized quantitative content analysis of PRC newspapers. OPR analysts expressed appreciation for AG's attendance, which they said insured a more realistic appraisal of the AIR presentation and a better OPR perspective on the basic flaws in substantive research areas displayed in the AIR briefing.

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REGULAR AG SPECIAL SERVICES TO COMMUNITY

1. AG's weekly TRENDS goes to the printer COB on Wednesdays. However, for years a draft of selective TRENDS articles on major current developments has gone out in typescript each Tuesday afternoon to key consumers. The draft TRENDS originally was instituted at the request of Agency and other representatives who attended the weekly Watch Committee meeting, and NIC was a main consumer. The draft continues to be of use for "watch" purposes, and the Strategic Warning Staff (successor to NIC) recently sought assurances that AG would continue to forward the draft TRENDS. Over the years more and more offices have come to use the draft. It serves not only the Agency production offices, but State Department analysts have incorporated sections of the draft into cables and briefing papers for the Secretary of State and other high-level policy officials.
2. AG has long provided direct media analysis support by cable to U.S. delegations at major international negotiations--beginning with the 1954 Geneva conference on Indochina and including disarmament negotiations in the 50's and 60's and the Geneva conference on Laos. At present AG provides cabled media analysis to the following U.S. delegations:
 - a) SALT II in Geneva
 - b) CSCE in Geneva
 - c) MBFR in Vienna
 - d) The weekly Indochina Highlights a service initiated during the 1968-1973 Paris conference on Vietnam, continues at the explicit request of major users. At present these wire consumers include U.S. missions in Saigon, Bangkok, Vientiane, Hong Kong, and Tokyo as well as key U.S. military theater commands (CINCPAC and subordinate service commands.)
3. Beginning in November 1973 AG provided USLO in Peking with a daily (Monday through Friday) wire filed "China Highlights," extracts of the most important material from Chinese provincial radios and other Chinese, as well as Soviet, media material not available (in English) in Peking. This service was terminated on 21 March this year, when it had been determined that USLO communications capacity had increased sufficiently to allow FBIS Asian bureaus to file selected media materials directly to Peking. At the same time, AG, at USLO's request, began weekly wirefiling of the most significant portions of analysis on China contained in the TRENDS.
4. At the request of the Strategic Warning Staff, AG began in March a monthly media analysis contributions to the SWS's report on current Soviet attitudes and the state of U.S.-Soviet relations.

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5. Since November 1974, AG has regularly prepared a review of Egyptian media treatment of Israel and its policies, initially issued biweekly and now monthly. The periodic reports were requested by the assistant NIO for the Middle East after an expression of interest in such a project from Secretary Kissinger's staff.

6. AG is also called on with some regularity for special media analysis by U.S. overseas military commands and diplomatic missions. Requests in recent months include the U.S. Command Korea, Embassy Saigon, Embassy Bangkok, Embassy Nicosia, Consulate General Hong Kong, Consulate Lourenco Marques, and the British Foreign Office (via BBC).

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ALLOCATION PRIORITIES FOR MEDIA ANALYSIS

Analyst's Functions

The AG analyst spends on average between 4 and 6 hours per day reading and studying current communist media materials and comparing them with previous communist treatment of topical events or developments. The remainder of each analyst's time is devoted to writing up the results of the research and analysis (1 to 2 hours per day); external contacts with intelligence producers in CIA, State, National Security Council staff, and elsewhere, or with FBIS collection components for guidance and orientation purposes; and the maintenance of personal research files and expertise by study of other intelligence reports and studies.

Target Priorities

Allocation of AG's analyst time heavily emphasizes the key KIQ areas: the USSR and East Europe, China, and Soviet and Chinese foreign policy related to the United States, Western Europe, and the Middle East. Lesser emphasis is given to communist media treatment of Africa, Latin America, and South Asia, with individual analysts treating these areas for part of their working day. A T/O cutback would require AG to eliminate entirely or deal only intermittently with the lower-priority KIQ areas, which would mean a gap in essential continuity that would have to be filled whenever coverage of an area was resumed in response to crisis developments.

Analysis areas that AG would drop if further T/O cuts were required are, in order of descending importance:

- + Treatment of Africa by Moscow, Peking and other communist media.

- + Treatment of South Asia by Moscow, Peking, and other communist media.

- + Treatment of Latin America, including Cuba, by Moscow, Peking, and Havana itself.

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